

YWCA CLARK COUNTY

Audited Financial Statements
and Reports Required by
Government Auditing Standards
and the Uniform Guidance

For the Year Ended June 30, 2019



MCDONALD JACOBS

INDEPENDENT AUDITOR'S REPORT

To the Board of Directors
YWCA Clark County

We have audited the accompanying financial statements of YWCA Clark County (the Organization) (a nonprofit corporation), which comprise the statement of financial position as of June 30, 2019, and the related statements of activities, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the Organization's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Organization's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of YWCA Clark County as of June 30, 2019, and the changes in its net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Report of Summarized Comparative Information

The prior year summarized comparative information has been derived from the Organization's 2018 financial statements which were audited by another auditor who expressed an unmodified opinion on those statements on January 30, 2019.

Other Information

Our audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The accompanying schedule of expenditures of federal awards, as required by Title 2 U.S. Code of Federal Regulations, Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, is presented for purposes of additional analysis and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated, in all material respects, in relation to the financial statements as a whole.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated March 18, 2020 on our consideration of YWCA Clark County's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of YWCA Clark County's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering YWCA Clark County's internal control over financial reporting and compliance.

McDonald Jacobson, P.C.

Portland, Oregon
March 18, 2020

YWCA CLARK COUNTY
STATEMENT OF FINANCIAL POSITION
June 30, 2019
(With comparative totals for 2018)

	2019	2018
ASSETS		
Cash and cash equivalents	\$ 159,403	\$ 80,168
Contracts and pledges receivable	506,278	280,287
Prepaid expenses and other assets	53,774	59,338
Investments	3,173,248	3,308,387
Property and equipment, net	1,626,502	1,705,907
 TOTAL ASSETS	 \$ 5,519,205	 \$ 5,434,087
LIABILITIES AND NET ASSETS		
Accounts payable	\$ 120,736	\$ 103,708
Accrued personnel expenses	105,541	98,600
Deferred revenue	21,558	650
Total liabilities	247,835	202,958
Net assets:		
Net assets without donor restrictions:		
Undesignated	964,667	1,193,933
Net property and equipment	1,626,502	1,705,907
Total net assets without donor restrictions	2,591,169	2,899,840
Net assets with donor restrictions	2,680,201	2,331,289
Total net assets	5,271,370	5,231,129
 TOTAL LIABILITIES AND NET ASSETS	 \$ 5,519,205	 \$ 5,434,087

See notes to financial statements.

YWCA CLARK COUNTY
STATEMENT OF ACTIVITIES
For the year ended June 30, 2019
(With comparative totals for 2018)

	2019			2018
	Without	With Donor	Total	
	Donor Restrictions	Restrictions		
				Total
Revenue and support:				
Contract revenue	\$ 2,562,837	\$ -	\$ 2,562,837	\$ 2,359,325
Contributions and grants	638,305	638,020	1,276,325	961,082
Special event revenue, net of direct benefit costs of \$23,565 in 2019 and \$33,688 in 2018	127,745	-	127,745	107,783
Program service revenue	42,750	-	42,750	31,726
Donated facilities, materials and services	153,474	-	153,474	260,705
Investment income, net	30,752	127,627	158,379	275,501
Other operating income	14,373	-	14,373	10,302
Net assets released from restrictions:				
Satisfaction of purpose restrictions	416,735	(416,735)	-	-
Total operating revenue and support	3,986,971	348,912	4,335,883	4,006,424
Expenses:				
Program services	2,893,094	-	2,893,094	2,857,376
Management and general	1,010,220	-	1,010,220	988,218
Fundraising	392,328	-	392,328	502,243
Total expenses	4,295,642	-	4,295,642	4,347,837
Change in net assets	(308,671)	348,912	40,241	(341,413)
Net assets:				
Beginning of year	2,899,840	2,331,289	5,231,129	5,572,542
End of year	\$ 2,591,169	\$ 2,680,201	\$ 5,271,370	\$ 5,231,129

See notes to financial statements.

YWCA CLARK COUNTY
STATEMENT OF FUNCTIONAL EXPENSES
For the year ended June 30, 2019

	Program Services				
	Safechoice	Court Appointed Special Advocate	Sexual Assault	Y's Care	Independent Living Skills
Personnel	\$ 996,430	\$ 577,556	\$ 411,951	\$ 199,185	\$ 131,511
Professional Fees	39,487	2,868	10,223	5,342	4,903
Supplies	41,611	3,534	9,748	17,405	9,498
Communications	7,467	6,328	3,977	2,073	1,701
Printing	8,991	5,339	4,350	573	917
Travel and conferences	14,522	16,158	8,537	1,886	6,558
Occupancy and equipment	139,037	2,061	-	822	-
Membership and association dues	4,624	774	1,391	560	433
Specific assistance	65,910	-	19,171	-	33,834
Advertising	500	-	-	-	-
Miscellaneous	826	1,234	423	914	109
Depreciation	4,811	-	-	3,814	-
	<u>1,324,216</u>	<u>615,852</u>	<u>469,771</u>	<u>232,574</u>	<u>189,464</u>
Less special events direct benefit costs netted with revenue	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total expenses	<u>\$ 1,324,216</u>	<u>\$ 615,852</u>	<u>\$ 469,771</u>	<u>\$ 232,574</u>	<u>\$ 189,464</u>

See notes to financial statements.

YWCA CLARK COUNTY
STATEMENT OF FUNCTIONAL EXPENSES, Continued
For the year ended June 30, 2019

	Program Services					
	Volunteer Development	Women's Leadership Center	Total Program Services	Management	Fundraising	Total Expenses
Personnel	\$ 39,502	\$ 14,726	\$ 2,370,861	\$ 581,679	\$ 200,485	\$ 3,153,025
Professional Fees	2,130	645	65,598	150,282	41,836	257,716
Supplies	576	445	82,817	10,599	62,748	156,164
Communications	35	80	21,661	16,530	5,142	43,333
Printing	411	599	21,180	4,382	21,594	47,156
Travel and conferences	203	37	47,901	6,459	872	55,232
Occupancy and equipment	110	-	142,030	86,540	18,454	247,024
Membership and association dues	(20)	-	7,762	22,257	737	30,756
Specific assistance	-	-	118,915	1,500	1,000	121,415
Advertising	-	1,004	1,504	489	56,987	58,980
Miscellaneous	726	8	4,240	34,900	4,988	44,128
Depreciation	-	-	8,625	94,603	1,050	104,278
	43,673	17,544	2,893,094	1,010,220	415,893	4,319,207
Less special events direct benefit costs netted with revenue	-	-	-	-	(23,565)	(23,565)
Total expenses	\$ 43,673	\$ 17,544	\$ 2,893,094	\$ 1,010,220	\$ 392,328	\$ 4,295,642

See notes to financial statements.

YWCA CLARK COUNTY
STATEMENT OF FUNCTIONAL EXPENSES
For the year ended June 30, 2018

	Program Services				
	Safechoice	Court Appointed Special Advocate	Sexual Assault	Y's Care	Independent Living Skills
Personnel	\$ 894,965	\$ 601,864	\$ 407,677	\$ 217,010	\$ 116,878
Professional Fees	36,470	7,548	10,787	10,519	6,599
Supplies	18,810	4,487	12,142	30,280	8,337
Communications	10,062	1,612	3,135	1,111	2,028
Printing	4,672	4,692	2,606	300	403
Travel and conferences	16,057	15,329	10,210	4,326	5,937
Occupancy and equipment	139,969	3,718	2,824	1,421	260
Membership and association dues	64,954	782	7,223	9,029	41,554
Specific assistance	3,115	579	1,280	751	21
	-	-	-	-	-
Advertising	-	200	33	-	-
Miscellaneous	856	973	232	1,221	67
Depreciation	4,943	7,771	241	6,908	2,019
	1,194,873	649,555	458,390	282,876	184,103
Less special events direct benefit costs netted with revenue	-	-	-	-	-
Total expenses	\$ 1,194,873	\$ 649,555	\$ 458,390	\$ 282,876	\$ 184,103

See notes to financial statements.

YWCA CLARK COUNTY
STATEMENT OF FUNCTIONAL EXPENSES, Continued
For the year ended June 30, 2018

	Program Services					Total Expenses
	Volunteer Development	Women's Leadership Center	Total Program Services	Management	Fundraising	
Personnel	\$ 40,788	\$ 23,134	\$ 2,302,316	\$ 550,076	\$ 170,092	\$ 3,022,484
Professional Fees	2,410	9,123	83,456	141,942	56,283	281,681
Supplies	993	1,639	76,688	15,784	75,422	167,894
Communications	20	80	18,048	12,824	5,207	36,079
Printing	368	651	13,692	4,366	14,106	32,164
Travel and conferences	281	197	52,337	9,482	3,650	65,469
Occupancy and equipment	339	414	148,945	97,143	16,036	262,124
Membership and association dues	-	-	123,542	-	-	123,542
Specific assistance	355	41	6,142	21,355	1,918	29,415
	-	-	-	-	-	-
Advertising	2,653	3,543	6,429	1,443	153,375	161,247
Miscellaneous	384	126	3,859	39,839	4,863	48,561
Depreciation	40	-	21,922	93,964	1,291	117,177
	48,631	38,948	2,857,376	988,218	502,243	4,347,837
Less special events direct benefit costs netted with revenue	-	-	-	-	(33,688)	(33,688)
Total expenses	\$ 48,631	\$ 38,948	\$ 2,857,376	\$ 988,218	\$ 468,555	\$ 4,314,149

See notes to financial statements.

YWCA CLARK COUNTY
STATEMENT OF CASH FLOWS
For the year ended June 30, 2019
(With comparative totals for 2018)

	2019	2018
Cash flows from operating activities:		
Change in net assets	\$ 40,241	\$ (341,413)
Adjustments to reconcile change in net assets to net cash flows from operating activities:		
Depreciation	104,278	117,177
Change in value of investments	(19,331)	(168,456)
(Increase) decrease in:		
Contracts and pledges receivable	(225,991)	(6,490)
Prepaid expenses and other assets	5,564	5,394
Increase (decrease) in:		
Accounts payable	17,028	(4,409)
Accrued personnel expenses	6,941	4,973
Deferred revenue	20,908	(287)
Net cash flows from operating activities	(50,362)	(393,511)
 Cash flows from investing activities:		
Purchase of property and equipment	(24,873)	(151,590)
Proceeds from the sale of investments	590,622	720,638
Purchase of investments	(436,152)	(366,460)
Net cash flows from investing activities	129,597	202,588
 Net change in cash and cash equivalents	79,235	(190,923)
 Cash and cash equivalents - beginning of year	80,168	271,091
 Cash and cash equivalents - end of year	\$ 159,403	\$ 80,168

See notes to financial statements.

YWCA CLARK COUNTY
NOTES TO FINANCIAL STATEMENTS
June 30, 2019

1. DESCRIPTION OF ORGANIZATION

YWCA Clark County (YWCA or the Organization) is a non-profit corporation affiliated with the national YWCA organization, YWCA USA. YWCA Clark County's mission is to eliminate racism, empower women, and promote peace, justice, freedom and dignity for all.

YWCA Clark County is governed by a volunteer board of directors. Daily operations are managed by a full-time executive director who reports directly to the board. The service area is generally defined as Southwest Washington and is primarily funded through government contracts and private contributions.

YWCA Clark County currently offers services under the following programs:

SafeChoice

The SafeChoice Domestic Violence Program served 1,326 unduplicated survivors of domestic violence and responded to 7,279 calls to our 24-hour crisis line in this fiscal year. We also provided outreach, education and awareness to 1,978 community members and reached 112 youth with domestic violence prevention education. Our emergency shelter provided up to 90 days of safety and advocacy for 78 adults and 99 children. We held 209 support groups for survivors and served 146 participants through our legal clinic.

Count Appointed Special Advocates (CASA)

During fiscal year 2019, CASAs provided advocacy through their independent recommendations to the court for 806 children. We did this with the help of 159 volunteers. Our staff and volunteers spent 171 days in court this fiscal year advocating for neglected, abused, or abandoned children. We also happily supported the placement of 259 children into permanent homes.

Sexual Assault

This fiscal year, the Sexual Assault Program served 609 individuals through 24-hour advocacy, individual therapy, and support groups and responded to 1,624 calls to our 24-hour crisis line. We served an additional 2,380 individuals through presentations, trainings, events, and community education. We also provided sexual assault prevention education to 395 youth and adults.

Y's Care

The Y's Care Children's Program provided 2,765 service days (one service day equals care and education for one child each day) of licensed care and quality early childhood education for 31 homeless, transitional and community children (ages 2½ to 5) this fiscal year. We served over 6,975 meals and snacks. Y's Care provided additional enrichment through seasonal field trips to the TreeSong Nature Reserve and through specialized therapy with a licensed sensory-processing disorder specialist. Every child enrolled in Y's Care last year made measureable, developmental progress in academic and social domains.

YWCA CLARK COUNTY
NOTES TO FINANCIAL STATEMENTS, Continued
June 30, 2019

1. DESCRIPTION OF ORGANIZATION, Continued

Independent Living Skills Program (ILS)

During the YWCA's 2019 fiscal year, the ILS Program served 95 youth ages 15 to 21 who are currently in foster care and preparing for independent adulthood. ILS empowers foster youth to reach their housing, education, and employment goals so they can gain independence. Advocates also provided financial assistance to 6 new youths to obtain housing, 24 new youths to reach their employment goals, and 2 new youths to pursue goals to further their education.

Volunteer Development

This program recruits, trains, and supports qualified volunteers engaged in meaningful, ongoing service opportunities. In 2019, 280 volunteers contributed 15,800 hours of continuous support to our programs and departments through our Volunteer Development Program. An additional 166 volunteers provided 1,286 hours of service this fiscal year through events, committees, and special project support.

Women's Leadership Center (WLC)

In fiscal year 2019, the WLC provided classes and workshops for 30 individuals and reached over 100 individuals through special events promoting women's leadership development.

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Net Assets

Net assets, revenues, gains, and losses are classified based on the existence or absence of donor or grantor imposed restrictions. Accordingly, net assets and changes therein are classified and reported as follows:

- *Net Assets Without Donor Restrictions* - Net assets available for use in general operations and not subject to donor (or certain grantor) restrictions.
- *Net Assets With Donor Restrictions* - Net assets subject to donor- (or certain grantor) imposed restrictions. Some donor-imposed restrictions are temporary in nature, such as those that will be met by the passage of time or other events specified by the donor. Other donor-imposed restrictions are perpetual in nature, where the donor stipulates that resources be maintained in perpetuity. Donor-imposed restrictions are released when a restriction expires, that is, when the stipulated time has elapsed, when the stipulated purpose for which the resource was restricted has been fulfilled, or both.

YWCA CLARK COUNTY
NOTES TO FINANCIAL STATEMENTS, Continued
June 30, 2019

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, Continued

Cash and Cash Equivalents

For purposes of the statement of cash flows, the Organization considers all highly liquid investments available for current use with maturities of three months or less at the time of purchase to be cash equivalents.

Contracts and Pledges Receivable

Contracts and pledges receivable are reported at the amount management expects to collect on balances outstanding at year-end. Based on an assessment of the credit history with those having outstanding balances and current relationships with them, management has concluded that realization losses on balances outstanding at year-end will be immaterial.

Investments

Investments are carried at fair value. Investment income earned endowment investments is reported as an increase in net assets with donor restrictions until appropriated for expenditure. Investment income earned on other donor restricted investments is reported as an increase in net assets without donor restrictions unless restricted by the donor in which case it is classified according to the nature of the restriction.

Property and Equipment

Additions to property and equipment of \$5,000 or more are capitalized. Property and equipment are carried at cost, or at fair value when acquired by gift.

Depreciation

Depreciation and amortization are provided on a straight-line method over the estimated useful lives of the assets which range from 5 to 40 years.

Contributions and Foundation Grants

Contributions, which include unconditional promises to give (pledges), are recognized as revenues in the period the Organization is notified of the commitment. Conditional promises to give are not recognized until they become unconditional, that is when the conditions on which they depend are substantially met. Bequests are recorded as revenue at the time the Organization has an established right to the bequest and the proceeds are measurable.

YWCA CLARK COUNTY
NOTES TO FINANCIAL STATEMENTS, Continued
June 30, 2019

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, Continued

Revenue Recognition

Program service fees and rental income are recognized when services are provided. Deferred revenue consists of contract advances and advance payments of program fees. Deferred revenues will be recognized at the time services are provided and expenses are incurred.

Donated Facilities, Materials and Services

Donations of materials and services are recorded as support at their estimated fair value at the date of donation. Such donations are reported as support without donor restrictions unless the donor has restricted the donation to a specific purpose.

The Organization received donated advertising contributions with a value of approximately \$39,700 and \$138,700 during the years ended June 30, 2019 and 2018, respectively. See Note 7 for information regarding the free use of land by the Organization.

The Organization recognizes donated services that create or enhance nonfinancial assets or that require specialized skills, are provided by individuals possessing those skills, and would typically need to be purchased if not provided by donation.

The Organization receives contributed services from a large number of unpaid volunteers who assist in a range of fund-raising and program activities. During the years ended June 30, 2019 and 2018, the Organization received volunteer services with an estimated value of \$531,000* and \$591,000*, respectively (*unaudited). These contributions have not been recognized in the accompanying financial statements since they do not meet the criteria described above.

Advertising

Advertising costs are expensed as incurred. Total advertising expense for the year ended June 30, 2019 approximated \$59,000 (including donated advertising of \$39,700) and \$161,200 (including donated advertising of \$138,700) for the year ended June 30, 2018.

Unemployment Insurance

The Organization is self-insured for unemployment and makes periodic payments to a trust company in an amount equal to estimated future claims. Deposits to the trust are recorded as an asset and claims filed but not yet paid are recorded as a liability.

YWCA CLARK COUNTY
NOTES TO FINANCIAL STATEMENTS, Continued
June 30, 2019

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, Continued

Functional Expenses

The costs of providing various programs and other activities have been summarized on a functional basis in the statement of activities and in the statement of functional expenses. Accordingly, certain costs have been allocated among the programs and supporting services benefited. The allocation methodology and associated expenses that are allocated include:

- Number of employees – Reception services and professional services
- Number of volunteers – Volunteer development
- Square footage – Occupancy, equipment, depreciation, insurance
- Direct expenses – Administrative expenses and audit fees

Income Taxes

The Organization is a nonprofit corporation exempt from income tax under section 501(c)(3) of the Internal Revenue Code and applicable state law. No provision for income taxes is made in the accompanying financial statements, as the Organization has no activities subject to unrelated business income tax. The Organization is not a private foundation.

The Organization follows the provisions of FASB ASC Topic 740 *Accounting for Uncertainty in Income Taxes*. Management has evaluated the Organization's tax positions and concluded that there are no uncertain tax positions that require adjustment to the financial statements to comply with provisions of this Topic.

Change in Accounting Principle

The Organization has implemented Accounting Standards Update (ASU) 2016-14, *Presentation of Financial Statements of Not-for-Profit Entities*. The ASU modified net asset classification and enhances disclosures regarding liquidity and availability of resources and functional expense reporting. The principle has been applied retrospectively to all periods presented, except for the available resources and liquidity disclosure (see Note 3).

Use of Estimates

The preparation of financial statements in accordance with U.S. generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

YWCA CLARK COUNTY
 NOTES TO FINANCIAL STATEMENTS, Continued
 June 30, 2019

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, Continued

Reclassifications

Certain accounts in the prior-year financial statements have been reclassified for comparative purposes to conform with the presentation in the current-year financial statements.

Summarized Financial Information for 2018

The accompanying financial information for the year ended June 30, 2018 is presented for comparative purposes only and is not intended to represent a complete financial statement presentation.

Subsequent Events

The Organization has evaluated all subsequent events through March 18, 2020, the date the financial statements were available to be issued.

3. AVAILABLE RESOURCES AND LIQUIDITY

The Organization regularly monitors liquidity required to meet its operating needs and other contractual commitments, while also striving to maximize the investment of its available funds. For purposes of analyzing resources available to meet general expenditures over a 12-month period, the Organization considers all expenditures related to its primary operations to be general expenditures. It excludes financial assets with donor or other restrictions limiting their use.

Financial assets of the Organization consist of the following at June 30, 2019:

	Total Financial Assets	With Donor Restrictions	Available for General Expenditure
Cash and cash equivalents	\$ 159,403	\$ 58,955	\$ 100,448
Contracts and pledges receivable	506,278	98,880	407,398
Investments	3,173,248	2,522,366	650,882
Total financial assets	<u>\$ 3,838,929</u>	<u>\$ 2,680,201</u>	<u>\$ 1,158,728</u>

YWCA CLARK COUNTY
NOTES TO FINANCIAL STATEMENTS, Continued
June 30, 2019

4. CONTRACTS AND PLEDGES RECEIVABLE

Contracts and pledges receivable are unsecured and consist of the following at June 30, 2019 and 2018:

	<u>2019</u>	<u>2018</u>
Contract receivables	\$ 268,571	\$ 223,494
Pledges and grants receivable	233,563	53,049
Other receivables	4,144	3,744
Total contracts and pledges receivable	<u>\$ 506,278</u>	<u>\$ 280,287</u>

All pledges and grants receivable are expected to be collected within one year.

5. INVESTMENTS

Investments are stated at fair value and are summarized as follows at June 30, 2019 and 2018:

	<u>2019</u>	<u>2018</u>
Funds held at Community Foundation	\$ 85,395	\$ 82,850
Cash and money market funds	350,440	135,122
U.S. and foreign equities	95,239	389,859
Mutual funds	2,485,687	2,549,242
Real estate investment trusts	145,548	140,689
Alternative asset investment	10,939	10,625
Total investments	<u>\$ 3,173,248</u>	<u>\$ 3,308,387</u>

Investments are held for the following at June 30, 2019 and 2018:

	<u>2019</u>	<u>2018</u>
Investments held in endowment	\$ 1,950,264	\$ 1,935,573
Other donor restricted investments	572,102	395,716
Investments without donor restrictions	650,882	977,098
	<u>\$ 3,173,248</u>	<u>\$ 3,308,387</u>

YWCA CLARK COUNTY
NOTES TO FINANCIAL STATEMENTS, Continued
June 30, 2019

5. INVESTMENTS, Continued

Investments held at the Community Foundation of Southwest Washington (Community Foundation) are pooled with other assets managed by the Community Foundation and are invested in debt, equity, and other securities, which are reflected at fair value. Under the terms of the agreement, variance power has been granted to the Community Foundation; however, the Organization is the beneficiary of the fund and the transfer is reciprocal in nature. Accordingly, the Community Foundation recognizes the fund as a liability on its statement of financial position. Also under the terms of the agreement, the Community Foundation shall distribute not less than annually, a percentage of the fair value of the fund as determined by the board of directors of the Community Foundation. However, in no event will the percentage be less than a reasonable rate of return. The Community Foundation may make additional distributions from the fund to the Organization upon a majority vote of all of the directors of the Organization, if, in the sole judgment of the board of the Community Foundation, the requested distribution is consistent with the objectives and purposes of the Organization. The beneficial interest in assets and are included in endowment net assets (Note 9).

6. PROPERTY AND EQUIPMENT

Property and equipment consist of the following at June 30, 2019 and 2018:

	2019	2018
Land	\$ 300,000	\$ 300,000
Buildings and improvements	2,760,164	2,750,348
Furniture and equipment	447,559	432,501
Total property and equipment	3,507,723	3,482,849
Less accumulated depreciation	1,881,221	1,776,942
Net property and equipment	\$ 1,626,502	\$ 1,705,907

YWCA CLARK COUNTY
NOTES TO FINANCIAL STATEMENTS, Continued
June 30, 2019

7. LEASE COMMITMENTS

The Organization leases office equipment, under an agreement expiring March 2023, with annual monthly rent of \$1,220. Lease expense was approximately \$14,600 for the years ended June 30, 2019 and 2018. Approximate future minimum lease payments under this agreement is as follows:

For the year ending June 30, 2020	\$	14,640
2021		14,640
2022		14,640
2023		10,980
		\$ 54,900
		\$ 54,900

The Organization holds a land lease with the Vancouver Housing Authority that expired July 31, 2019 and now is month to month. Under the terms of the agreement, the Organization is restricted to using the land for the SafeChoice program. The lease agreement payment terms are \$1 per year. The estimated fair value of the rent of the property is recorded as an in-kind contribution of approximately \$108,100 and \$105,000 at June 30, 2019 and 2018, respectively.

8. NET ASSETS WITH DONOR RESTRICTIONS

Net assets with donor restrictions consist of the following at June 30, 2019 and 2018:

	2019	2018
With expiring restrictions	\$ 1,022,832	\$ 711,710
With perpetual restrictions	1,657,369	1,619,579
Total net assets with donor restrictions	\$ 2,680,201	\$ 2,331,289

Net assets with expiring restrictions, including endowment earnings, consist of the following at June 30, 2019 and 2018:

	2019	2018
Scholarships	\$ 88,552	\$ 87,008
SafeChoice/Shelter Programs	590,977	344,539
Y's Care Program	283,325	280,163
Independent Living Skills Program	59,978	-
Total net assets with expiring restrictions	\$ 1,022,832	\$ 711,710

YWCA CLARK COUNTY
 NOTES TO FINANCIAL STATEMENTS, Continued
 June 30, 2019

8. NET ASSETS WITH DONOR RESTRICTIONS, Continued

Net assets with perpetual restrictions held in endowment (see Note 9) consist of the following at June 30, 2019 and 2018:

	2019	2018
Scholarship Funds	\$ 47,318	\$ 47,318
SafeChoice Shelter	610,051	572,261
Y's Care Program	1,000,000	1,000,000
Total net assets with perpetual restrictions	\$ 1,657,369	\$ 1,619,579

Investment earnings on the SafeChoice Shelter fund are added to the perpetual endowment per direction of the donor.

9. ENDOWMENT

YWCA Clark County's endowment consists solely of donor-restricted endowment funds. As required by U.S. generally accepted accounting principles (GAAP), net assets associated with endowment funds, including funds designated by the board of directors to function as an endowment, are classified and reported based on the existence or absence of donor-imposed restrictions or board designations.

Interpretation of Relevant Law

The board of directors of the Organization has interpreted Washington's Uniform Prudent Management of Institutional Funds Act (UPMIFA or the Act) as requiring the preservation of the fair value of the original gift as of the gift date of the donor-restricted endowment funds absent explicit donor stipulations to the contrary. As a result of this interpretation, the Organization classifies as net assets with perpetual restrictions (a) the original value of gifts donated to the perpetual endowment (b) the original value of subsequent gifts to the perpetual endowment and (c) accumulations to the perpetual endowment made in accordance with the direction of the applicable donor gift instrument at the time the accumulation is added to the fund. The remaining portion of the donor-restricted endowment fund that is not classified as net assets with perpetual restrictions is classified net assets with expiring restrictions until those amounts are appropriated for expenditure by the Organization in a manner consistent with the standard of prudence prescribed by the Act.

YWCA CLARK COUNTY
NOTES TO FINANCIAL STATEMENTS, Continued
June 30, 2019

9. ENDOWMENT, Continued

In accordance with UPMIFA, the Organization considers the following factors in making a determination to appropriate or accumulate donor-restricted endowment funds:

- (1) The duration and preservation of the fund
- (2) Organization and the donor-restricted endowment fund purposes
- (3) General economic conditions
- (4) The possible effect of inflation and deflation
- (5) The expected total return from income and investment appreciation
- (6) Other resources of the Organization
- (7) The investment policies of the Organization

Endowment net asset composition by type of fund as of June 30, 2019 and 2018 is as follows:

	With Expiring Donor Restrictions	With Perpetual Donor Restrictions	Total
June 30, 2019			
Donor-restricted	\$ 292,895	\$ 1,657,369	\$ 1,950,264
June 30, 2018			
Donor-restricted	\$ 315,994	\$ 1,619,579	\$ 1,935,573

Changes in endowment net assets for the years ended June 30, 2019 and 2018 are as follows:

	Without Donor Restrictions - Board Designated	With Expiring Donor Restrictions	With Perpetual Donor Restrictions	Total
Balance, June 30, 2017:				
Beginning of year	\$ 2,360,042	\$ 208,552	\$ 1,589,476	\$ 4,158,070
Contributions	-	-	58	58
Investment income	-	58,239	46,301	104,540
Change in investment value	-	49,203	-	49,203
Appropriated for expenditure	-	-	(16,256)	(16,256)
Undesignated by the Board	(2,360,042)	-	-	(2,360,042)
Balance, June 30, 2018:	-	315,994	1,619,579	1,935,573
Investment income	-	74,045	34,134	108,179
Change in investment value	-	2,544	3,656	6,200
Appropriated for expenditure	-	(99,688)	-	(99,688)
Balance June 30, 2019:	\$ -	\$ 292,895	\$ 1,657,369	\$ 1,950,264

YWCA CLARK COUNTY
NOTES TO FINANCIAL STATEMENTS, Continued
June 30, 2019

9. ENDOWMENT, Continued

Return Objectives and Risk Parameters

The Organization has adopted investment and spending policies for endowment assets that attempt to provide a predictable stream of funding to programs supported by its endowment while seeking to maintain the purchasing power of the endowment assets.

Strategies Employed for Achieving Objectives

To satisfy its long-term rate-of-return objectives, the Organization relies on a total return strategy in which investment returns are achieved through both capital appreciation (realized and unrealized) and current yield (interest and dividends). The Organization targets a diversified asset allocation that places a greater emphasis on equity-based investments to achieve its long-term return objectives within prudent risk constraints.

10. RETIREMENT PLAN

The Organization participates in the YWCA Retirement Fund, Inc. (the Plan). This is a multiple employer cash balance defined benefit plan with mandatory participation for all eligible staff. Accordingly, this Plan includes numerous YWCA Associations. It is not practical for the Plan's actuary to compute accumulated and projected benefit obligations for individual employers. The Organization's annual contribution under the Plan is equal to 1.2% of the annual compensation. Eligible employees may make additional after-tax contributions up to 10% of their annual compensation. The Organization contributed approximately \$47,700 and \$49,000 to the Plan for the years ended June 30, 2019 and 2018, respectively.

11. CONTINGENCIES

Amounts received or receivable from various contracting agencies are subject to audit and potential adjustment by the contracting agencies. Any disallowed claims, including amounts already collected, would become a liability of the Organization if so determined in the future. Management believes that no significant amounts received or receivable will be required to be returned in the future.

YWCA CLARK COUNTY
NOTES TO FINANCIAL STATEMENTS, Continued
June 30, 2019

12. CONCENTRATIONS OF CREDIT RISK

The Organization maintains its cash balances in one financial institution located in Vancouver. The balances in each financial institution are insured by the Federal Deposit Insurance Corporation (FDIC) up to \$250,000. The balances, at times, may exceed the federally insured limit.

Approximately 97% of the balance of receivables at June 30, 2019 is receivable from two governmental entities, one non-profit organization, and one estate (91% from two governmental entities and one non-profit organization at June 30, 2018). Revenue was concentrated from two governmental entities of approximately 59% and 61% of revenue for the years ended June 30, 2019 and 2018, respectively.

Investment securities are exposed to various risks such as interest rate, market, and credit risks. Due to the level of risk associated with certain investment securities, it is at least reasonably possible that changes in the values of investment securities will occur in the near term and that such changes could materially affect the amounts reported in the statement of financial position.

13. RELATED PARTY DISCLOSURE

The Organization contracted with a company where a board member is an owner for information technology support. These transactions occur in the normal course of business. For the years ended June 30, 2019 and 2018, the Organization paid approximately \$45,700 and \$35,300 for IT services, respectively.

YWCA CLARK COUNTY
NOTES TO FINANCIAL STATEMENTS, Continued
June 30, 2019

14. FAIR VALUE MEASUREMENTS

Assets recorded at fair value in the statements of financial position are categorized based upon the level of judgment associated with the inputs used to measure their fair value. Level inputs are defined as follows:

Level 1: Unadjusted quoted prices in active markets for identical assets and liabilities.

Level 2: Observable inputs other than those included in Level 1, such as quoted market prices for similar assets or liabilities in active markets, or quoted market prices for identical assets or liabilities in inactive markets.

Level 3: Unobservable inputs reflecting management's own assumptions about the inputs used in pricing the asset or liability. Level 3 assets and liabilities include financial instruments whose value is determined using pricing models, discounted cash flow methodologies, or similar techniques, as well as instruments for which the determination of fair values requires significant management judgment or estimation.

Fair values of assets measured on a recurring basis at June 30, 2019 are as follows:

	<u>Level 1</u>	<u>Level 2</u>	<u>Level 3</u>	<u>Total</u>
June 30, 2019				
Funds held at Community				
Foundation	\$ -	\$ -	\$ 85,395	\$ 85,395
U.S. and foreign equities	95,239	-	-	95,239
Mutual funds	2,485,687	-	-	2,485,687
Real estate investment trusts	-	-	145,548	145,548
Alternative asset investment	-	-	10,939	10,939
	<u>\$ 2,580,926</u>	<u>\$ -</u>	<u>\$ 241,882</u>	<u>\$ 2,822,808</u>

Fair values of assets measured on a recurring basis at June 30, 2018 are as follows:

	<u>Level 1</u>	<u>Level 2</u>	<u>Level 3</u>	<u>Total</u>
June 30, 2018				
Funds held at Community				
Foundation	\$ -	\$ -	\$ 82,850	\$ 82,850
U.S. and foreign equities	389,859	-	-	389,859
Exchange-traded funds	2,549,242	-	-	2,549,242
Real estate investment trusts	-	-	140,689	140,689
Alternative asset investment	-	-	10,625	10,625
	<u>\$ 2,939,101</u>	<u>\$ -</u>	<u>\$ 234,164</u>	<u>\$ 3,173,265</u>

YWCA CLARK COUNTY
NOTES TO FINANCIAL STATEMENTS, Continued
June 30, 2019

14. FAIR VALUE MEASUREMENTS, Continued

The fair value of equity securities and exchange traded funds is determined by reference to quoted market prices or other relevant market data as provided by the bank or broker.

The fair value of real estate investment trusts and alternative asset investments are based on conservative estimates of liquidation value provided by each entity.

Investments held at the Community Foundation in pooled funds are valued at the net asset value per unit as provided by the Community Foundation trustees. Net asset value is based on fair value of the underlying assets of the funds using quoted market prices when available determined using a market approach.

Assets measured at fair value on a recurring basis using significant unobservable inputs (Level 3 inputs) (real estate investment trusts and alternative asset investments) include:

	2019	2018
Beginning balance	\$ 151,314	\$ 146,000
Realized and unrealized gains, net	5,173	5,314
Ending balance	\$ 156,487	\$ 151,314

REPORTS REQUIRED BY *GOVERNMENT AUDITING STANDARDS*
AND THE UNIFORM GUIDANCE

INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER
FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS
BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN
ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS*

To the Board of Directors
YWCA Clark County

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of YWCA Clark County (a nonprofit organization), which comprise the statement of financial position as of June 30, 2019, and the related statements of activities, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements, and have issued our report thereon dated March 18, 2020.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered YWCA Clark County's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of YWCA Clark County's internal control. Accordingly, we do not express an opinion on the effectiveness of YWCA Clark County's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. *A material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the organization's financial statements will not be prevented, or detected and corrected on a timely basis. *A significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether YWCA Clark County's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of YWCA Clark County's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the YWCA Clark County's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

McDonald Jacobz, P.C.

Portland, Oregon
March 18, 2020

INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE
FOR EACH MAJOR PROGRAM AND ON INTERNAL CONTROL OVER
COMPLIANCE REQUIRED BY THE UNIFORM GUIDANCE

To the Board of Directors
YWCA Clark County

Report on Compliance for Each Major Federal Program

We have audited YWCA Clark County's compliance with the types of compliance requirements described in the *OMB Compliance Supplement* that could have a direct and material effect on each of YWCA Clark County's major federal programs for the year ended June 30, 2019. YWCA Clark County's major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

Management's Responsibility

Management is responsible for compliance with federal statutes, regulations, and the terms and conditions of its federal awards applicable to its federal programs.

Auditor's Responsibility

Our responsibility is to express an opinion on compliance for each of YWCA Clark County's major federal programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; the audit requirements of Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Those standards and the Uniform Guidance require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about YWCA Clark County's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal program. However, our audit does not provide a legal determination of YWCA Clark County's compliance.

Opinion on Each Major Federal Program

In our opinion, YWCA Clark County complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2019.

Other Matters

The results of our auditing procedures disclosed an instance of noncompliance, which is required to be reported in accordance with the Uniform Guidance and which is described in the accompanying schedule of findings and questioned costs as item #2019-001. Our opinion on each major federal program is not modified with respect to this matter.

YWCA Clark County's response to the noncompliance finding identified in our audit is described in the accompanying schedule of findings and questioned costs. YWCA Clark County's response was not subjected to the auditing procedures applied in the audit of compliance and, accordingly, we express no opinion on the response.

Report on Internal Control Over Compliance

Management of YWCA Clark County is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered YWCA Clark County's internal control over compliance with the types of requirements that could have a direct and material effect on each major federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major federal program and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of YWCA Clark County's internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. *A material weakness in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. *A significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies, and therefore, material weaknesses or significant deficiencies may exist that have not been identified. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, we did identify a certain deficiency in internal control over compliance, described in the accompanying schedule of findings and questioned costs as item #2019-001, that we consider to be a significant deficiency.

YWCA Clark County's response to the internal control over compliance findings identified in our audit is described in the accompanying schedule of findings and questioned costs. YWCA Clark County's response was not subjected to the auditing procedures applied in the audit of compliance and, accordingly, we express no opinion on the response.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

McDonald Jacobson, P.C.

Portland, Oregon
March 18, 2020

YWCA OF CLARK COUNTY
 SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
 For the year ended June 30, 2019

Federal Grantor/Pass-through Grantor Program title	Contract Number	Federal CFDA Number	Federal Expenditures
U.S. Department of Agriculture			
<i>Pass through program from:</i>			
Washington State Office of Superintendent of Public Instruction			
Child and Adult Care Food Program	06-01-0470	10.558	\$ 10,951
Total U.S. Department of Agriculture			<u>10,951</u>
U.S. Department of Justice			
<i>Pass through program from:</i>			
Washington State Department of Commerce			
Sexual Assault Services Formula Program	F17-31311-510	16.017	20,863
Sexual Assault Services Formula Program	F18-31311-510	16.017	13,887
			<u>34,750</u>
<i>Pass through program from:</i>			
Clark College			
Grants to Reduce Domestic Violence, Dating Violence, Sexual Assault, and Stalking on Campus	2017-WA-AX-0033	16.525	<u>15,700</u>
<i>Pass through program from:</i>			
Washington State Department of Social and Health Services			
Crime Victim Assistance	1812-32759	16.575	267,799
Crime Victim Assistance	1713-95190	16.575	48,795
Crime Victim Assistance	1713-17783	16.575	147,326
<i>Pass through program from:</i>			
Washington State Department of Commerce			
Crime Victim Assistance	F17-31219-909	16.575	5,000
Crime Victim Assistance	F17-31219-709	16.575	15,000
Crime Victim Assistance	19-31310-162	16.575	124,590
Crime Victim Assistance	F18-31119-814	16.575	46,235
Crime Victim Assistance	F17-31219-538	16.575	214,772
			<u>869,517</u>
			<i>Continued</i>

YWCA OF CLARK COUNTY
NOTES TO SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS,
CONTINUED
For the year ended June 30, 2019

Federal Grantor/Pass-through Grantor Program title	Contract Number	Federal CFDA Number	Federal Expenditures
U.S. Department of Justice, continued			
<i>Pass through program from:</i>			
Washington State Department of Commerce			
Violence Against Women Formula Grants	F17-31103-043	16.588	\$ 10,427
Violence Against Women Formula Grants	F18-31103-044	16.588	<u>11,271</u>
			<u>21,698</u>
<i>Pass through program from:</i>			
City of Vancouver			
Grants to Encourage Arrest Policies and Enforcement of Protection Orders Program	2014-WE-AX-0039	16.590	<u>1,046</u>
Total U.S. Department of Justice			<u>942,711</u>
U.S. Department of Health and Human Services			
<i>Pass through program from:</i>			
Washington State Department of Commerce			
Injury Prevention and Control Research and State and Community Based Programs	F18-31310-612	93.136	55,456
<i>Pass through program from:</i>			
Washington State CASA			
Foster Care Title IV-E	75-1545-0-1-609	93.658	2,616
<i>Pass through program from:</i>			
Washington State Department of Health and Human Services			
Family Violence Prevention and Services/Domestic Violence			
Shelter and Supportive Services	1812-32759	93.671	49,161
Chafee Foster Care Independence Program	1712-16363	93.674	48,170
Chafee Foster Care Independence Program	1812-39657	93.674	<u>107,016</u>
Total U.S. Department of Health and Human Services			<u>262,419</u>
U.S. Department of Homeland Security			
<i>Pass through program from:</i>			
Clark County Department of Commerce Service			
Emergency Food and Shelter National Board Program	LRO#886800-002	97.024	<u>46,340</u>
Total U.S. Department of Homeland Security			<u>46,340</u>
Total expenditures of federal awards			<u>\$ 1,262,421</u>
			<i>Concluded</i>

YWCA OF CLARK COUNTY
NOTES TO SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS,
CONTINUED
For the year ended June 30, 2019

1. BASIS OF PRESENTATION

The accompanying schedule of expenditures of federal awards (the schedule) includes all federal grant activity of YWCA Clark County under programs of the federal government for the year ended June 30, 2019. The information in this schedule is presented in accordance with the requirements of the Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). . Because the schedule presents only a selected portion of the operations of YWCA Clark County, it is not intended to and does not present the financial position, changes in net assets or cash flows of YWCA Clark County.

2. EXPENDITURES

Expenditures reported on the schedule are reported on the accrual basis of accounting. Such expenditures are recognized following cost principles contained in the Uniform Guidance, wherein certain types of expenditures are not allowable or are limited as to reimbursement. YWCA Clark County has not elected to use the 10 percent de minimis indirect cost rate as allowed under the Uniform Guidance.

Total expenditures of federal awards	\$ 1,262,421
Non-federal expenditures	<u>3,033,221</u>
Total expenditures per financial statements	<u>\$ 4,295,642</u>

YWCA OF CLARK COUNTY
SUMMARY SCHEDULE OF PRIOR AUDIT FINDINGS
For the year ended June 30, 2019

There were no prior year audit findings.

YWCA OF CLARK COUNTY
 SCHEDULE OF FINDINGS AND QUESTIONED COSTS
 For the year ended June 30, 2019

Section 1 - Summary of Auditor's Results

Financial Statements:

Type of auditor's report issued on whether the financial statements audited were prepared in accordance with GAAP: Unmodified

Internal control over financial reporting:
 Material weakness(es) identified? No

Significant deficiency(ies) identified? None reported

Noncompliance material to financial statements noted? No

Federal Awards:

Internal control over major federal programs:
 Material weakness(es) identified? No

Significant deficiency(ies) identified? Yes, #2019-001

Type of auditor's report issued on compliance for major federal programs: Unmodified

Any audit findings disclosed that are required to be reported in accordance with 2 CFR 200.516(a)? Yes, #2019-001

Identification of Major Programs:

CFDA Number(s) 16.575
 Name of Federal Program or Cluster Crime Victim Assistance

Dollar threshold used to distinguish between Type A and Type B programs. \$750,000

Auditee qualified as low-risk auditee? Yes

YWCA OF CLARK COUNTY
SCHEDULE OF FINDINGS AND QUESTIONED COSTS, CONTINUED
For the year ended June 30, 2019

Section 2 - Financial Statement Findings

None reported.

Section 3 - Federal Award Findings and Questioned Costs

Finding # 2019-001

Type: Federal Award – Significant Deficiency, Immaterial Noncompliance

CFDA Number:

Department of Justice – 16.575

Requirement:

Under the provisions of the program, there are certain initial and annual training and education requirements for staff and volunteers.

Condition/Context:

Volunteers working under one of the programs did not meet the minimum required education hours.

Cause:

There are no controls in place to monitor volunteer training to ensure required hours are met on an annual basis.

Effect:

Volunteers did not have the required hours of continuing education.

Questioned Costs:

None.

Recommendation:

YWCA Clark County should implement procedures for monitoring staff and volunteer training hours. Review should be documented through a report, email or other mechanism and retained.

Management's Response

We agree with the recommendation. The appropriate controls have been set in place for the program in question and throughout the organization. Sign in sheets have been created for all staff/volunteers to fill out that requires the staff/volunteer to list training completed, including number of hours completed. Staff/volunteer will attach proof of attendance for the training to the sign in sheet. Sign in sheets will be entered into the appropriate system and reviewed by designated staff. Once entered and reviewed, designated staff will sign the sign in sheet. Emails will be sent quarterly to staff/volunteers keeping them up to date.

eliminating racism
empowering women

ywca

Clark County

YWCA Clark County respectfully submits the following corrective action plan for the year ended June 30, 2019.

3609 Main Street
Vancouver, WA 98663
Main 360.696.0167
Hotline 360.695.0501
Fax 360.693.1864
ywcaclarkcounty.org

Officers

Sherri Falkner
President

Holly Jacobs
Treasurer

Kristi Criswell
VP Board Development

Susan Sundberg
VP Fund Development

Noland Hoshino
VP Public Policy

Sherri Bennett
Executive Director

Board Members

Lee Faver
Rafik Fouad
Cyndi Green
Nancy Olmsted
Megan Peyton
Alex Pierce
Jasmine Tolbert

Contact Person of YWCA Clark County:

Holly Morton, Director of Finance

Name and Address of Independent Public Accounting Firm:

McDonald Jacobs, P.C.
520 SW Yamhill, Suite 500
Portland, OR 97204

Audit Period:

July 01, 2018 through June 30, 2019.

The finding from the June 30, 2019 schedule of findings and questioned costs is discussed below. The finding is numbered consistently with the number assigned in the schedule.

Finding # 2019-001

CFDA Number:

Department of Justice – 16.575

Significant Deficiency/Immaterial Noncompliance:

Under the provisions of the program, there are certain initial and annual training and education requirements for staff and volunteers. Volunteers working under one of the programs did not meet the minimum required education hours and there are no controls in place to monitor volunteer training to ensure required hours are met on an annual basis.

Corrective Action:

We agree with the recommendation. The appropriate controls have been set in place for the program in question and throughout the organization. Sign in sheets have been created for all staff/volunteers to fill out that requires the staff/volunteer to list training completed, including number of hours completed. Staff/volunteer will attach proof of attendance for the training to the sign in sheet. Sign in sheets will be entered into the appropriate system and reviewed by designated staff. Once entered and reviewed, designated staff will sign the sign in sheet. Emails will be sent quarterly to staff/volunteers keeping them up to date.

Anticipated Completion Date:

March 2020